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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 23<sup>rd</sup> October, 2023

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday 2<sup>nd</sup> November, 2023** at 6.00 p.m.

Yours faithfully,



**PETER HUGHES**  
**Clerk**

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**  
To consider the minutes of the meeting held on Thursday 5<sup>th</sup> October, 2023.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the Meeting of Burnhope Parish Council held on Thursday 5<sup>th</sup> October 2023 in Burnhope Community Centre at 6:00 p.m.

#### Present

Councillor D. Coates (Chair)

Councillors J. Box, L. Clarke, B. Henderson, and S. J. McCormick.

#### In Attendance

County Councillor D. Oliver and Alderman O. Johnson.

#### Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke, P. Luther, C. J. McCulloch, T. Metcalf, G. Smith and County Councillor M. McGaun.

#### Police Report

Councillor S. J. McCormick reported that the following information had been received from the Police:

- Anti-Social Behaviour has increased and targeted patrols are to take place to monitor what is going on and identify the persons involved. If youths are caught, they will be spoken to in front of their parents.

#### Partnership Report

Councillor Henderson reported that a poorly attended meeting had been held recently. Members of Burnhope Cricket Club had raised issues concerning the erection of the marquee for the "Fun Day" and the lack of helpers. Concern had also been expressed about the storage of the marquee, as the container had been moved.

Whilst profit from the "Fun Day" had been down on the previous year, the event had still been a success with community engagement.

#### Community Centre Report

McMillan Coffee Morning had been successful with more than £600 raised.

Plans are in hand to provide a small coffee shop on the premises and, hopefully, provide an outdoor seating area.

The gym is not very well used.

#### Minutes

**Resolved** that the Minutes of the meeting of Burnhope Parish Council held on 7<sup>th</sup> September 2023 be approved as a correct record:

### Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Electricity for Christmas Tree Lights	12.25
Durham County Council – dressing of Christmas tree	576.16
T. Kernahan – Web Duties	46.10
<b>Total</b>	<b>634.51</b>

### Planning Matters

There was nothing to report.

### Correspondence

The Clerk reported on the following items of correspondence:

- County Durham Association of District Councils – re 80<sup>th</sup> anniversary of D Day landings, lighting of beacons on 6<sup>th</sup> June 2024.  
**Agreed** to have a joint event with Lanchester Parish Council.
- Durham County Council – Review of Polling Districts and Polling Places 2023.  
Members considered the questionnaire issued by the County Council.  
**Agreed** that no changes were necessary to either the Polling District or the Polling Place.

### New Play Equipment

The Chair reported that Procurement at Durham County Council had suggested a small amendment to the play equipment. This would not involve additional cost.

**Agreed** to the amendment suggested by the County Council

County Councillor Oliver agreed to contact Procurement to find out when it was likely to go out to tender for the equipment.

### Beech Grove, Burnhope – Parking

The Clerk is to contact the appropriate officers at Durham County Council regarding the parking of a red trailer which has been in situ for three and a half years.

### Rose Garden

County Councillor Oliver to chase up the transfer of the ownership of the land back to Durham County Council.

Heritage Walk

Councillor S. J. McCormick advised that the Heritage Walk preparation was progressing but had been delayed by Durham County Council over signage issues.

Sheep Worrying – Burnhope Flatts

Councillor L. Clarke reported upon the above issue which had received press coverage. It was pointed out that this was an entirely Police Matter

Date of next meeting

The next Ordinary meeting of Burnhope Parish Council will be held on Thursday 2<sup>nd</sup> November 2023 in Burnhope Community Centre commencing at 6:00 p.m.

